

Minutes of the Meeting of Tender Committee for Selection of Firm/ Agency for Technical Support for Recruiting Teaching and Non-Teaching Staff under the Department of School Education, Assam

Date: 27/01/2023

The Meeting of Tender Committee for Selection of Firm/ Agency for Technical Support for Recruiting Teaching and Non-Teaching Staff under the Department of School Education, Assam was held today at 4:00 PM in the office chamber of the Chairman of the Committee, in pursuance of Tender ID: 2022 DEE 28489 1.

The attendance sheet is enclosed at Annexure-A.

The committee had already assessed the Technical Bid Documents of the parties on 18/01/2023 and found that all 2 (two) parties were eligible for taking part in the Financial Bid Process. Accordingly, the committee opened the Financial Bids on 27/01/2023 and did the assessment as follows:


1. Name of the Bidders:
 - a. M/S NEICOM Impressions.
 - b. M/S Akhay Tel Communication.
2. The Comparative Statement of Financial Bid is enclosed at Annexure-B.
3. The Final Evaluation of the bidding is shown below:

Quality Cost Based Selection		
Parties	NEICOM	Akhay Tel
Technical Score	100.00	66.00
Financial Score	100.00	94.46

Final Composite Score		
Parties	NEICOM	Akhay Tel
60% of Technical Score	60.00	39.60
40% of Financial Score	40.00	37.78
Total Composite Score	100.00	77.38

4. The composite score obtained by M/S NEICOM Impressions is 100 and M/S ATC is 77.38, therefore, M/S NEICOM Impressions is eligible to be selected as Agency for Technical Support for Recruiting Teaching and Non-Teaching Staff based on the score.

The meeting ended with vote of Thanks from the Chair.


Member Secretary cum
ADDE, Assam


Member-1
O/O DEE, Assam


Member-2
O/O DEE, Assam


Chairman cum DDEE,
Assam

**Attendance of Meeting in respect of e-tender for selection of Third Party for Technical Support in Recruitment Process
under Directorate of Elementary Education, Assam, Kabilipara, Guwahati - 19**

Date : 27/01/2023

Time : 04:00 AM

Venue : Office Chamber of the Dy. DEE, Assam

Sl. No.	Designation	Signature with Date	Remarks
1.	Chairman cum DDEE, Assam		
2.	Member - 1		
3.	Member - 2		
4.	Member - 3		
5.	Member Secretary cum ADEE, Assam		

Sl. No.	Item Description	Quantity	Units	Akhay Tel Communication								
				BASIC RATE UPTO 10000 Candidates	Taxes	Total	BASIC RATE UPTO 30000 Candidates	Taxes	Total	BASIC RATE UPTO 50000 Candidates	Taxes	Total
1	Creation of portal under www.dee.assam.gov.in for receiving online application/ selection of district, medium, post etc.	1	Nos	30	5.4	35.4	30	5.4	35.4	30	5.4	35.4
2	Helpdesk support for the candidates.	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
3	Generating OTP for candidates for online application	1	Nos	1	0.18	1.18	1	0.18	1.18	1	0.18	1.18
4	Creation of consolidated database of all applications received online for each post advertised separately.	1	Nos	5	0.9	5.9	5	0.9	5.9	5	0.9	5.9
5	Developing online Acknowledgement Generation and Search Engine Software Application for issuing Acknowledgement on the online server for the candidates.	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
6	Scrutiny of applications to filter out ineligible applicants.	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
7	Generation of MIS Report as and when required throughout the recruitment stages to enable top level officials to take decisions.	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
8	Compilation of marks secured by the candidates as per calculation sheet in the advertisement (separately for each set of category wise posts).	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
9	Generation of District-wise List of Candidates (Post Wise) Provisional (Unit Cost for publication per list)	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
10	Printing and online publication of multiple Provisional Merit Lists (Unit Cost for publication per list)	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
11	Online publication of multiple Provisional Merit List (Unit Cost for publication per list)	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
12	Receiving Grievances online	1	Nos	7	1.26	8.26	7	1.26	8.26	7	1.26	8.26
13	Printing of Final Merit List	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
14	Online publication of Final Merit List	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
15	Physical Document Verification	1	Nos	30	5.4	35.4	30	5.4	35.4	26	4.68	30.68
16	Computerised Randomisation for place of posting based on the Final Merit List	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
17	Online verification of uploaded scanned documents of the candidates with the information entered by the candidates	1	Nos	30	5.4	35.4	27	4.86	31.86	23	4.14	27.14
18	Printing of Appointment Letter with QR Code and uploading in the Website	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
				137	24.66	161.66	134	24.12	158.12	126	22.68	148.68
	Grand Total			397	71.46	468.46						

Sl. No.	Item Description	Quantity	Units	NEICOM IMPRESSIONS								
				BASIC RATE UPTO 10000 Candidates	Taxes	Total	BASIC RATE UPTO 30000 Candidates	Taxes	Total	BASIC RATE UPTO 50000 Candidates	Taxes	Total
	Creation of portal under www.dee.assam.gov.in for receiving online application/ selection of district, medium, post etc.	1	Nos	30	5.4	35.4	27	4.86	31.86	25	4.5	29.5
	Helpdesk support for the candidates.	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
	Generating OTP for candidates for online application	1	Nos	1	0.18	1.18	1	0.18	1.18	1	0.18	1.18
	Creation of consolidated database of all applications received online for each post advertised separately.	1	Nos	5	0.9	5.9	7	1.26	8.26	5	0.9	5.9
5	Developing online Acknowledgement Generation and Search Engine Software Application for issuing Acknowledgement on the online server for the candidates.	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
6	Scrutiny of applications to filter out ineligible applicants.	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
7	Generation of MIS Report as and when required throughout the recruitment stages to enable top level officials to take decisions.	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
8	Compilation of marks secured by the candidates as per calculation sheet in the advertisement (separately for each set of category wise posts).	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
9	Generation of District-wise List of Candidates (Post Wise) Provisional (Unit Cost for publication per list)	1	Nos	4	0.72	4.72	4	0.72	4.72	4	0.72	4.72
10	Printing and online publication of multiple Provisional Merit Lists (Unit Cost for publication per list)	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
11	Online publication of multiple Provisional Merit List (Unit Cost for publication per list)	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
12	Receiving Grievances online	1	Nos	5	0.9	5.9	6	1.08	7.08	5	0.9	5.9
13	Printing of Final Merit List	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
14	Online publication of Final Merit List	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
15	Physical Document Verification	1	Nos	29	5.22	34.22	28	5.04	33.04	23	4.14	27.14
16	Computerised Randomisation for place of posting based on the Final Merit List	1	Nos	3	0.54	3.54	3	0.54	3.54	3	0.54	3.54
17	Online verification of uploaded scanned documents of the candidates with the information entered by the candidates	1	Nos	27	4.86	31.86	25	4.5	29.5	23	4.14	27.14
18	Printing of Appointment Letter with QR Code and uploading in the Website	1	Nos	2	0.36	2.36	2	0.36	2.36	2	0.36	2.36
				131	23.58	154.58	128	23.04	151.04	116	20.88	136.88
	Grand Total			375	67.5	442.5						

